



**State of Rhode Island**  
**Board of Elections**  
 Campaign Finance Unit  
 2000 Plainfield Pike, Cranston, RI 02921  
 Tel. (401) 222-2345  
 www.elections.ri.gov

**AFFIDAVIT FOR ANNUAL FILING EXEMPTION (CF-5)**

Time Stamp  
(For Office Use Only)

Full Name of Candidate, Officeholder, Political Party Committee, or Political Action Committee (PAC)			Key #	
Street Address		City/Town, State and Zip Code		
Mailing Address (if different)		City/Town, State and Zip Code		
Telephone Number	Daytime Telephone Number	Fax Number	E-mail Address	
Report Year Requesting Exemption	Funds Available (See Instructions) \$ _____	Accounts Payable (See Instructions) \$ _____	Loans Payable (See Instructions) \$ _____	

**AFFIDAVIT**

I, \_\_\_\_\_, do hereby certify in my capacity  
 \_\_\_\_\_  
 Name of Treasurer  
 as treasurer, that I will accept no contributions in excess of \$100 in the aggregate from a single source within this calendar year nor make aggregate expenditures in excess of \$1,000 within this calendar year. \*

X \_\_\_\_\_  
**Signature of Treasurer** **Date**

**\*NOTES:** *If this affidavit is filed, the treasurer is excused from filing the periodic reports of contributions and expenditures. However, at the end of the calendar year, the campaign treasurer is required to file a "Summary of Campaign Activity" (CF-2), a "Schedule of Contributions Received" (CF-3) to report contributions, and a "Schedule of Expenditures" (CF-4) to report expenses.*  
*Also, after executing this affidavit, a Candidate, Officeholder, PAC or Political Party Committee who in a calendar year accepts contributions in excess of \$100 in the aggregate from a single source or incurs aggregate expenditures in excess of \$1,000, the treasurer will immediately commence filing the required periodic reports.*

**INSTRUCTIONS**

The information reported is required under the Rhode Island Campaign Contributions and Expenditures Reporting Act of 1974 as amended.

- Full Name of Candidate, Officeholder, Political Party Committee, or Political Action Committee (PAC)** – Enter the full name of the candidate, officeholder, political party committee or political action committee as reported on the "Notice of Organization" (Form CF-1).
- Key #** - Enter the unique number assigned to this organization by the Board of Elections.
- Street Address** – Enter the address of the organization as reported on the "Notice of Organization" (Form CF-1).
- City/Town, State & Zip Code** – Enter the city/town, state and zip code as reported on the "Notice of Organization" (Form CF-1).
- Mailing Address** – Enter the address where mail is directed to this organization.
- City/Town, State and Zip Code** – Enter the city/town, state and zip code where mail is directed to this organization.
- Telephone Number** – Enter the telephone number as reported on the "Notice of Organization" (Form CF-1).
- Daytime Telephone Number** – Enter a secondary telephone for this organization.
- Fax Number** – Enter the fax number for this organization.
- E-mail Address** – Enter the E-mail address for this organization.
- Report Year Requesting Exemption** – Enter the calendar year that the organization is requesting an annual exemption (Ex.: 2004).
- Funds Available** – Enter the total amount of money the organization has available as of January 1<sup>st</sup> of the report year (for ongoing organizations), or at the time of filing a declaration of candidacy (for new candidates), whichever is earlier.
- Accounts Payable** – Enter the total amount of money owed to others in exchange for goods and services already received as of January 1<sup>st</sup> of the report year, if applicable. This amount should match the accounts payable balance reported on the organization's last report filed with the Board of Elections.
- Loans Payable** – Enter the total amount of money owed by your organization that was previously recorded as "loan proceeds" as of January 1<sup>st</sup> of the report year, if applicable. This amount should match the Loans Payable balance on the last report filed with the Board of Elections.

**If you have any questions on how to complete this form, please contact the Board of Elections.**

**PENALTIES:** Any person violating the provisions of the Rhode Island Campaign Contributions and Expenditures Reporting Act (Chapter 25 of Title 17 of the Rhode Island General Laws) shall be subject to civil and/or criminal penalties.